

National Criminal Justice Training Center  
of Fox Valley Technical College  
1825 N. Bluemound Drive  
PO Box 2277  
Appleton, WI 54912-2277  
(855) 866-2582 | info@ncjtc.org

Unified Solutions Tribal  
Community Development Group  
4904 S. Power Road  
Suite 103-482  
Mesa, AZ 85212  
(877) 216-9914 | contact@unified-solutions.org

# E-BULLETIN

JANUARY 2019

Training & Technical Assistance Providers for the Office for Victims of Crime, Comprehensive Tribal Victim Assistance, and Children's Justice Act Grantees



National Criminal Justice Training Center  
of Fox Valley Technical College



Unified Solutions Tribal Community  
Development Group, Inc.



## OVC News...

Getting Ready for National Slavery and Human Trafficking Prevention Month. Every January, the Office for Victims of Crime (OVC) commemorates National Slavery and Human Trafficking Prevention Month. [Discover](#) online resources including fact sheets, videos, and our award-winning resource guide as we renew our commitment to helping trafficking victims.

2019 NCVRW Theme and Awareness Poster Kit. [Sign up](#) for Office for Victims of Crime's (OVC) NCVRW mailing list or update your preferences by December 10, 2018, to receive a copy of this year's Theme and Awareness Poster Kit and updates on the NCVRW Resource Guide and future NCVRW commemorations.

Expert Q&A webinar recording now [available](#) from Office for Victims of Crime (OVC): "Effective Telenursing Response to Sexual Assault." In this session targeted toward Sexual Assault Nurse Examiners, participants will learn about some of the advantages to telenursing, as well as some of the potential obstacles, such as cross-state licensure, credentialing for nurses responding to a hospital where they are not employees, provision of medications, and maintenance of medical records. Collaboration with hospital medical and nursing staff is key to an effective telenursing response.

[Victim Impact: Listen and Learn Video Series](#) Now Available Online. Once only available as a DVD, OVC's Victim Impact: Listen and Learn is now available to view on our YouTube channel. You may also download the videos as well. This video series features the first-person accounts of 14 men and women who share their experiences as crime victims and the ripple effect that victimization can have on family members and the community at large. Victim Impact: Listen and Learn is intended to help offenders to become more aware of the impact that crime has on victims and to take responsibility for their actions and begin to make amends. A companion online only training curriculum is also available and includes a two-part facilitator manual and a participant workbook.

Office for Victims of Crime (OVC) Elder Justice Initiative [webinar recordings](#) now available: "Building an Elder Justice Unit in South Dakota" and "Digging Deeper: When Consent is Not Consent." This webinar series provides critical information for prosecutors, victim specialists, law enforcement, and others working on elder abuse cases.



This e-bulletin was produced by Unified Solutions Tribal Community Development Group, Inc. and the National Criminal Justice Training Center of Fox Valley Technical College under cooperative agreement numbers 2018-MU-GX-K063 and 2018-MU-GX-K064, awarded by the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this e-bulletin are those of the contributors and do not necessarily represent the official position or policies of the U.S. Department of Justice.



Use New Step-by-Step Guide to Navigate the Vicarious Trauma [Toolkit](#). Vicarious trauma is an occupational challenge for people working and volunteering to help victims of crime, due to their continuous exposure to victims of trauma and violence. In 2017, OVC launched The Vicarious Trauma Toolkit (VTT) to help organizations strengthen their ability to address work-related exposure to trauma. Informed by research and lessons learned, OVC is pleased to announce the release of the VTT Blueprint for a Vicarious Trauma-Informed Organization. Created by and for the field, this step-by-step guide provides additional tools and technical assistance to help organizations begin the process of becoming more trauma-informed. Access the new VTT component, Blueprint for a Vicarious Trauma-Informed Organization, to get started.

For a complete list of current funding solicitations from OVC, visit <http://ovc.ncjrs.gov/Solicitation.aspx>.

[Subscribe](#) to receive News from OVC. Get notices about OVC's programs and initiatives and stay in the know about the latest news.

## Progress Reports are due January 30, 2019...



To inform OVC of the status and progress of their projects, and to ensure that every victim of crime receives the best responses and services, recipients of discretionary funds must [provide](#) OVC with Semi-Annual Progress Reports, Quarterly Financial Status Reports, and Final Progress and Financial Status Reports. Grantees must submit these reports on a consistent and timely basis. Instructions for completing the reports can be found in the OJP Post Award Instructions document and a full explanation of these requirements can be found in the OJP Financial Guide (for grants awarded prior to 12/26/14) and DOJ Grants Financial Guide (for grants awarded on or after 12/26/14). Questions concerning progress reporting should be directed to the OVC Victim Justice Program Specialist for the award.

Failure to submit required progress reports will lead to freezing of funds and may lead to suspension and/or termination of an award.

### **Semi-Annual Progress Reports are due as follows:**

- July 30 (for the period beginning January 1 and ending June 30)
- January 30 (for the period beginning July 1 and ending December 31)

### **Quarterly Financial Status Reports (SF 425) must be submitted within 30 calendar days following the end of each quarterly reporting period. Reports are due—**

- January 30 for the reporting period ending December 31.
- April 30 for the reporting period ending March 31.
- July 30 for the reporting period ending June 30.
- October 30 for the reporting period ending September 30.

## FY 2019 Coordinated Tribal Assistance Solicitation (CTAS) is Now Live...

The United States Department of Justice (DOJ) is Seeking Applicants for Coordinated Tribal Assistance Solicitation (CTAS). CTAS provides funding to federally recognized tribes, tribal consortia, and tribal designees to develop a comprehensive and coordinated approach to public safety and victimization. Applicants have the flexibility to submit a single application and select from any or all of the 10 purpose areas, including two administered by Office for Victims of Crime (OVC):

- Purpose Area #6—Children's Justice Act Partnerships for Indian Communities Program (CJA): CJA provides funding, technical assistance, and training to help American Indian and Alaska Native communities develop, establish, and operate programs designed to improve the investigation, prosecution, and handling of cases of criminal child abuse and neglect, and particularly child sexual abuse cases, in a manner which lessens trauma for child victims.
- Purpose Area #7—Tribal Victim Services Program (TVSP): TVSP provides funding to support a coordinated, collaborative, multidisciplinary, victim-centered response to crime that emphasizes adopting a trauma-informed approach to the delivery of crime victim services. Funding supports a range of activities including needs assessments, strategic planning, program development and implementation, program expansion, and other activities to address the victim service needs of tribes.

[Apply](#) by 9:00 p.m. ET on February 26, 2019.



## 2019 Coordinated Tribal Assistance Solicitation (CTAS) Webinar Schedule...

To provide guidance on the Fiscal Year 2019 Coordinated Tribal Assistance Solicitation (CTAS), the United States Department of Justice is sponsoring [webinars](#) that will educate applicants on CTAS application requirements for specific purpose areas, as well as meeting grant budgetary requirements and preparing strategies to access grant funds to strengthen tribal justice system capacity.

### ***FY 2019 CTAS Application: Purpose Area 2, 3, 4, & 10 Webinar***

(Purpose Area 2: Comprehensive Tribal Justice Systems Strategic Planning)

(Purpose Area 3: BJA's Tribal Justice Systems)

(Purpose Area 4: BJA's Tribal Justice System Infrastructure Program)

(Purpose Area 10: BJA's Addressing Violent Crime in Native Communities)

WHEN: Thursday, Jan. 3, 2019, at 2 p.m. EST

\*\*\*Note: Purpose Area 10 is new to FY19 CTAS

\*\*\*To register for this webinar, please fill out the registration form accessible by copying and pasting the following URL into your browser: <https://attendee.gotowebinar.com/register/4715474813340433153>

### ***FY 2019 CTAS Application: Purpose Area 1 Webinar***

(Purpose Area 1: COPS Office's Public Safety and Community Policing)

WHEN: Tuesday, Jan. 8, 2019, at 2 p.m. EST

\*\*\*To register for this webinar, please fill out the registration form accessible by copying and pasting the following URL into your browser: <https://attendee.gotowebinar.com/register/4611212523724965377>

### ***FY 2019 CTAS Application: Purpose Area 5 Webinar***

(Purpose Area 5: OVW's Violence Against Women Tribal Governments Program)

WHEN: Thursday, Jan. 10, 2019, at 2 p.m. EST

\*\*\*To register for this webinar, please fill out the registration form accessible by copying and pasting the following URL into your browser:

<https://attendee.gotowebinar.com/register/8997984642597767937>

### ***FY 2019 CTAS Application: Purpose Area 6 Webinar***

(Purpose Area 6: OVC's Children's Justice Act for Partnerships for Indian Communities)

WHEN: Thursday, Jan. 17, 2019, at 2 p.m. EST

\*\*\*To register for this webinar, please fill out the registration form accessible by copying and pasting the following URL into your browser:

<https://attendee.gotowebinar.com/register/7191933439882734849>

### ***FY 2019 CTAS Application: Purpose Areas 7 Webinar***

(Purpose Area 7: OVC's Tribal Victim Services Program)

WHEN: Tuesday, Jan. 15, 2019, at 2 p.m. EST

\*\*\*Note: This purpose area has changed from previous years

\*\*\*To register for this webinar, please fill out the registration form accessible by copying and pasting the following URL into your browser: <https://attendee.gotowebinar.com/register/732619286047523841>

### ***FY 2019 CTAS Application: Purpose Areas 8 & 9 Webinar***

(Purpose Area 8: OJJDP's Juvenile Tribal Healing to Wellness Courts)

(Purpose Area 9: OJJDP's Tribal Youth Program)

WHEN: Tuesday, Jan. 22, 2019, at 2 p.m. EST

\*\*\*To register for this webinar, please fill out the registration form accessible by copying and pasting the following URL into your browser: <https://attendee.gotowebinar.com/register/4890009090110451713>

### ***FY 2019 CTAS Application: Budget Worksheet Completion Webinar***

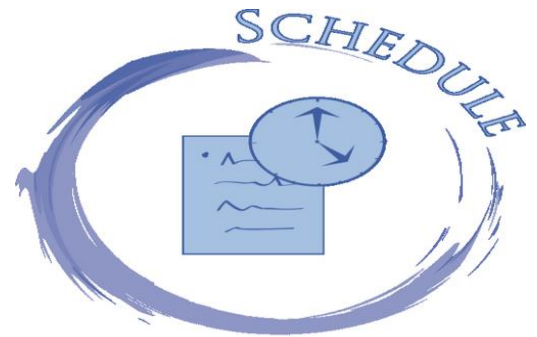
WHEN: Thursday, Jan. 31, 2019 at 2 p.m. EST

\*\*\*To register for this webinar, please fill out the registration form accessible by copying and pasting the following URL into your browser: <https://attendee.gotowebinar.com/register/3423214399168995585>

### ***FY 2019 CTAS Application: Checklist Review and Q&A Webinar***

WHEN: Tuesday, Feb. 12, 2019, at 2 p.m. EST

\*\*\*To register for this webinar, please fill out the registration form accessible by copying and pasting the following URL into your browser: <https://attendee.gotowebinar.com/register/4842940096837154305>



## Resources...

The Office of Justice Programs (OJP) has created an FY 2019 OJP Grant Application [Resource Guide](#). OJP solicitations posted after November 30, 2018 will incorporate the OJP Grant Application Resource Guide by reference. The OJP Grant Application Resource Guide provides guidance to applicants for the preparation and submission to OJP of applications for funding. If the solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.

Office on Violence Against Women (OVW) [Funding Opportunity](#): "FY 2019 Sexual Assault Services Culturally Specific Program." The goal of the SAS Culturally Specific Program is create, maintain, and expand sustainable sexual assault services provided by culturally specific organizations, which are uniquely situated to respond to the needs of sexual assault victims within culturally specific populations. Current Closing Date for Applications: February 13, 2019.

Did you know the Center For Victim Research now has [podcasts](#)?! The first two episodes feature the Rocky Mountain Victim Law Center: the first with the practitioners about how they use research and data to maximize the clinic's work, the second with their research partner! New episodes are released the first and third Fridays every month.

## Resource Highlight: DOJ Grants Financial Guide Revision...

The Department of Justice (DOJ) has made the following revisions to the DOJ Grants Financial Guide. Changes implemented below are effective November 23, 2018.

**Chapter 3.2: Period of Availability of Funds; OJP Specific Tip, page 33.** Revised language regarding period of availability of funds as it relates to VOCA funding: Some grants administered by the Office for Victims of Crime (OVC) are available for the federal fiscal year of the award plus the following three fiscal years. The Victims of Crime Act (VOCA) of 1984 states that VOCA funds are available during the federal fiscal year in which the award is actually made, plus the following three fiscal years. At the end of this period, VOCA funds will be de-obligated. OJP has no discretion to permit extensions beyond the statutory period. (E.g., VOCA funds awarded in FY 2018, are available until the end of FY 2021).



**Chapter 3.5: Adjustments to Awards; Grant Adjustment Notice, Budget Modifications, pages 48 & 49.** Increased the budget modification threshold from \$150,000 to \$250,000. On page 51, removed references to "\$150,000" and replaced them with "simplified acquisition threshold."

**Chapter 3.8: Procurement under Awards of Federal Assistance; Procurement Standards – General Guidance:** DOJ, consistent with directives to Federal agencies included in Office of Management and Budget Memorandum M-18-18, entitled, "Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance," increased the simplified acquisition threshold from \$150,000 to \$250,000 and the micro-purchase threshold from \$3,500 to \$10,000, for federal grants administrative purposes.

**Financial Management Tip, page 64.** Added language specifying micro-purchase threshold and simplified acquisition threshold: As specified in this section (3.8) and as applied elsewhere throughout the Guide, the "simplified acquisition threshold" is \$250,000 and the "micro-purchase threshold" is \$10,000, for federal grants administrative purposes. See the provision under the heading, "DOJ Implementing Provision Regarding Financial Assistance Acquisition Threshold Changes in OMB M-18-18," below.

**Noncompetitive Practices, page 66.** Revised language regarding threshold for prior approval of non-competitive approach to sole source procurements: All sole source procurements in excess of the simplified acquisition threshold must receive prior approval from the grant-making component before entering into the contract.

**Noncompetitive Practices, page 66.** Added note regarding procurement threshold changes:

**DOJ Implementing Provision Regarding Financial Assistance Acquisition Threshold Changes in OMB M-18-18:** Notwithstanding any grant award term or condition specifying a different threshold (specifically including the award condition entitled, "Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000"), and consistent with the provisions of an Office of Management and Budget memorandum, [OMB M-18-18](#), dated June 20, 2018, and entitled, "Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance," DOJ will allow recipients (and any subrecipients) to use a simplified acquisition threshold of \$250,000 and a micro-purchase threshold of \$10,000, for federal grants administrative purposes.

**Chapter 3:10: Updated Conference Cost Submission Form.** The new form includes the following updates: FY2019 links for Per-Diem Rates; A job aid/instruction on how to complete Sheet A; Optional auto-populated facility comparison form; Fix to formula





rounding errors in previous version. Please begin using the new conference cost form effective immediately. The link to the new version of the form is: <https://ojp.gov/financialguide/doj/pdfs/confcostsubform.xlsx>.

## Training & Events...

Nominate an Officer for the 2018 Law Enforcement Congressional Badge of Bravery. Every day, law enforcement officers across the country engage in exceptional acts of bravery while in the line of duty. The [OJP Bureau of Justice Assistance](#) (BJA) recognizes their actions with one of the highest honors that can be bestowed upon federal, state, local, and tribal officers—the Law Enforcement Congressional Badge of Bravery. The nomination period is now open to honor actions performed by these officers during the 2018 calendar year. Nominations can be submitted by agency heads through the BJA online portal. Separate nominations must be submitted if multiple officers are being recognized for the same incident. An officer can also be nominated for more than one incident. Nominations are due by 11:59PM EST on February 15, 2019. [Learn more](#) by reading the BJA nomination guidelines on the Badge of Bravery website. Thank you for supporting our country's law enforcement officers and recognizing their selfless acts of bravery to keep our citizens and communities safe.

OJJDP Announces 2019 National Missing Children's Day Poster [Contest](#). OJJDP invites fifth graders to participate in the 2019 National Missing Children's Day poster contest. The annual contest creates an opportunity for schools, law enforcement, and other child advocates to discuss the issue of missing and/or exploited children with youth, parents, and guardians and to promote child safety. OJJDP will invite the national winner, parents, teacher, and state clearinghouse manager to Washington, DC, to participate in the National Missing Children's Day commemoration on May 22, 2019. Submissions are due by March 5, 2019.

## Unified Solutions Employment Opportunities...



Unified Solutions currently has two vacancies open for technical assistance specialist roles! We are looking for specialists in two different geographical locations to enhance our capacity to serve our diverse group of OVC assigned tribal grantee programs. We are searching for a technical assistance specialist in Alaska as well as in the lower 48 states. If you are interested in this opportunity and would like to learn more about the responsibilities and duties of a technical assistance specialist, contact Tiffany Wittman, Human Resource and Finance Specialist, via email at [tiffany@unified-solutions.org](mailto:tiffany@unified-solutions.org). We encourage you to share this opportunity with your colleagues! A brief summary has been included below to highlight these opportunities.

**Alaska Technical Assistance Specialist:** the Alaskan Technical Assistance Specialist (based in Alaska) will ensure a centralized, active contact with Alaskan tribal grantees in a cost-effective manner with the utmost respect for the unique cultural considerations of the area and will work closely with the Project Director and under the supervision of the Technical Assistance Director to provide trauma-informed, culturally-sensitive training and technical assistance to OVC tribal grantee programs. The Alaskan Technical Assistance Specialist will

have a background in victim services delivery and ideally a leadership role in program development and experience working in Alaska Native Villages or other Alaskan tribal locations. Position funded through the Tribal Set Aside solicitation program.

**Technical Assistance Specialist:** the Technical Assistance Specialist (based in lower 48 states) will ensure an active contact with all lower 48 grantee programs in a cost-effective manner with the utmost respect for cultural considerations amongst all tribal regions represented funded through the Tribal Set Aside solicitation program. This Technical Assistance Specialist will work closely with the Project Director and under the supervision of the Technical Assistance Director to provide trauma-informed, culturally-sensitive training and technical assistance.

## It's a wrap!

Unified Solutions and the National Criminal Justice Training Center of Fox Valley Technical College enjoyed seeing our new 2018 grantee programs as well as our 2016 and 2017 grantee programs at the 2018 New Grantee Orientation and the 16<sup>th</sup> National Indian Nations Conference in December 2018 at the Agua Caliente Reservation in Palm Springs, California! We wish all of our programs a successful year!

Follow us on Facebook and Twitter!

